

Donated Beverage Policies

Scrum Enterprises is the sole holder of the liquor license for Infinity Park. Scrum Enterprises retains the exclusive right and responsibility to provide and serve all beverages in the facility. The provision of such product must strictly adhere to state liquor laws and to the policies of Infinity Park.

- Donated Beverage Product may be made to only the registered 501(c)3 organization Licensee.
- Donated Beverage Product can only be sourced from one licensed wholesale distributor.
- Donated Beverage Product may only consist of Beer or Wine and can include several types of one product.
- Donated Liquor is not permitted.
- Documentation from the 501(c)3 organization with federal tax identification number along with the organization's tax exemption certificate must accompany the signature page of this document.
- Licensee must submit the distributor, a contact name, contact phone number, and the names and quantities of products being donated at least 14 days prior to the event date.
- Licensed distributor must contact Infinity Park Event Manager to confirm their donation and delivery details.
- Deliveries must be made prior to the event date and must be accompanied by a zero-balance invoice, listing product names and quantities of everything being delivered by the licensed distributor.
- Non-licensed individuals (clients, volunteers, etc.) may not deliver alcohol to or remove alcohol from the Infinity Park premises.
- The zero-balance invoice must show Deliver to: Scrum Enterprises, Inc. Infinity Park Event Center 4400 E. Kentucky Ave. Glendale, CO 80246

- Name of organization to which the donation is being made.
- Date of the event.
- Deliveries without proper documentation or outside of an approved delivery schedule will be refused.
- Unused donated beverage product may be picked up by the donating licensed distributor following the event. Unused donated beverage product not picked up becomes the property of Scrum Enterprises.
- In compliance with local and state laws, Donated Beverage Product for auction may not be opened or consumed on Infinity Park premises and may only be released to the buyer at the end of the event.

Applicable Fees

- \$350 per 100 guests will apply as a bar set-up fee covering the bartender labor for set-up, event, and strike. This fee also covers mixers, garnishes, plasticware, napkins, straws, preparing the bars for service including set-up of glassware and/or plasticware, tables or portable bar, and bar accessories.
- Glassware and linens must be supplied by Licensee and can be rented from an Infinity Park approved rental company or caterer.
- Donated product service fee of \$5 per person will apply (in addition to the 18% service charge), based on the final guest count submitted 10 days prior to the event.
- We require a credit card on file.
- Balance due of applicable fees to be paid in full 10 days prior to the event date.
- Guests under 21 will be charged at \$8 per person for bottled water, sodas, and juices in advance. Bottled water, sodas, and juices ordered by guests over 21 will be billed on consumption after the event using the credit card on file. An 18% service charge will apply.
- Bar staff gratuities may be accepted unless discussed in advance.

I hereby agree to all donated beverage service policies.

Client Signature:

Date:

Scrum Enterprises:

Date:

