



INFINITY PARK
VILLAGE OF GLENDALE



InfinityParkatGlendale.com

303.639.4418 | 303.639.4611 | 950 South Birch Street | Glendale, Colorado 80246 | info@infinityparkatglendale.com

RENTAL FEES AND GUIDELINES
(Sports Field, Pavilion, Field House Deck)

	Sports Field (Synthetic Turf) <i>(Rental Fees are per hour)</i>	Pavilion <i>(Rental Fees are based on 4 hour minimum)</i>	Field House Deck <i>(Rental Fees are based on 4 hour minimum)</i>
Rental Prices	\$50	\$100 - Non-Resident \$50 - Glendale Resident/Business	Non-Resident - \$200 \$100 - Glendale Resident/Business
Cost for each additional hour	\$50	\$25	\$50
Required Deposit	\$100	\$100	\$100

For questions or information regarding the rental of the Festival Plaza, Stadium, or spaces in the Event Center (Ballroom, Conference Rooms, Board Room), please contact our sales department at 303-248-7100 or events@infinityparkeventcenter.com.

The **Sports Field** is located at the south end of Infinity Park. With 91,190 sq. ft. of artificial Deso turf, this space is idea for sporting events, sports leagues and picnics.

The **Pavilion** is located on the west side the Athletic Field at center field. With 1,800 sq. ft., this space is perfect for picnics and outdoor meetings. Space includes two (2) picnic tables.

The **Field House Deck** is located on the east side Athletic Field at center field. This 720 sq. ft. deck overlooks the Sports Field.

Reservation Information

The venues above will be available for reservation between the hours of 8:00 AM and 9:00 PM. Each space is available for reservation by the public. Glendale residents and business/property owners will be given preference for reservations. More than one group may be allowed to rent any of the spaces listed above in one day, depending on the requested hours of use.

Applicants must be 21 years of age or older. Infinity Park shall have at least one business day after receiving application to review. Infinity Park reserves the right to take additional time to review any application.

Full payment of rental fees and required deposits are required at the time of application. A deposit will be required prior to your event and will be returned within 30 days after your event as long as no damages are incurred. **An employee from Infinity Park and/or the Glendale Public Works department will report on any damages or cleaning charges before your deposit will be returned.**

Rental fees are charged for the entire reserved time which is to include set-up and tear down/clean up. Your group will be expected to vacate space promptly at end time listed on permit. **Additional fees may apply based on the size and scope of event.**

Infinity Park reserves the right to: 1) amend the rental rules as needed to serve the best interest of Infinity Park and the City of Glendale; 2) relocate any meeting/activity based on unforeseen circumstances; 3) have a designated employee visit any activity site or require that the Glendale Police Department enforce the terms of this rental agreement; 4) terminate the permit at anytime based on the interest of public safety without refund of rental fees or deposit.

Neither Infinity Park nor the City of Glendale assumes any liability for lost or stolen property on park premises, or for personal injuries sustained on the premises during the permit holder's activity.

Permits will be issued upon approval of application. Reservation notices will be posted on the day of the event.

Changes to date or site will be charged \$20.00 per permit change.

Applications

Refer to the following documents for activity specific applications (*additional forms may be required, carefully review individual applications for details*):

- Non-Sporting Activity Application
- Athletic Field Application

Applications must be submitted at least 10 business days prior to requested date of use. Payment and all applicable documents must be complete and submitted at least 5 business days prior to permit date. Depending on the nature of the activity, "applicable" documents may include an Athletic Organization Information Form, Waiver of Liability and/or Insurance Agreement.

All applications will be handled on a first-come, first-served basis and will be accepted via mail, fax or email. Payment must accompany application before being considered. Any application submitted incomplete information and/or without payment will not be reviewed.

Mailing Address: Infinity Park Operations, 950 S Birch St., Glendale, CO 80246
Email: Park@InfinityParkatGlenale.com
Fax: 303-639-4611

Payment

By mail: Applications must be accompanied by payment: check (made out to "City of Glendale"), money order or Visa/MasterCard (credit card authorization form).

By email or fax: A credit card authorization form must accompany application.

RENTAL GUIDELINES, TERMS AND CONDITIONS

1. **Park Permit:** A permit is required for any reserved park activity. The permit must be in the possession of the group while the site is in use. Permits are non-transferable and non-refundable. Infinity Park reserves the right to change and/or revoke any permit and restrict activities in the park at any given time. Any violations of Infinity Park policies, rules, regulations or guidelines may result in immediate revocation of permit. Any use of

Infinity Park facilities without the appropriate authorization may result in fines and possible loss of future scheduling privileges.

2. **Usage Priority:** If a site has been permitted, the permit-holder has priority over other users. Contact Infinity Park Operations (number listed on permit) for any site issues.
3. **Information Line:** For updated Park Information call 303-692-5799
4. **Fees:** Fees are due in full; deposits or partial payments are not accepted. Acceptable forms of payment include cash, check, and money orders (made payable to *City of Glendale*) or with Master Card or Visa Credit Cards.
5. **Insurance:** Insurance is required for reservations for 100 or more people. In such cases, permit holder must provide commercial general liability insurance for the benefit of all activity related individuals and groups, including permit holder group members, participants, attendees, invitees and the City of Glendale. The commercial general liability insurance shall provide coverage at least \$1,000,000 and name the City of Glendale, its employees, agents and/or assigns as Additional Insured. The certificate of this commercial general liability insurance shall be received by the Licensor no later than twenty-one (21) days prior to the permit holder's scheduled use of the site reserved. Permit holder expressly acknowledges and agrees that homeowner's insurance coverage does not meet the requirements hereof. Certificate must read as follows with this exact language: ADDITIONALLY INSURED: THE CITY OF GLENDALE, ITS OFFICERS, OFFICIALS AND EMPLOYEES. If you are unable to obtain this insurance, please contact Infinity Park Operations at 303-692-5799.
6. **Attendee Conduct:** The permit-holder is responsible for his/her actions as well as the actions of gathering attendees.
7. **Restroom Facilities:** Restroom facilities are taken on an "as is" basis and are not part of any reserved space.
8. **Daily Park Hours:** Infinity Park is open for public use from 5:00 AM until 10:00 PM.
9. **Vehicular Access:** Motorized vehicles are strictly prohibited. Roadways and parking areas are clearly marked and established. Driving beyond designate boundaries to load and unload equipment or transport goods is prohibited. Vehicles will be ticketed and towed at the owner's expense.
10. **Site Clean Up:** It is the permit holder's responsibility to clean up after each use. Trash must be properly disposed of in dumpsters or trash barrels (depending on the size and scope, certain permit holders may be required to provide additional trash receptacles/dumpsters). Ice may be placed in barrels or spread out on hard surfaces. Grills of any type are prohibited. Trash is not to be left in flowerbeds, on grassy areas, under/in trees, shrubs, vegetation, buildings or structures. Excessive trash removal on the part of Infinity Park or the Glendale Public Works Department may result in forfeiture of deposit, fines and possible loss of future scheduling privileges.
11. **Glass Bottles/Containers:** Glass bottles and containers are prohibited in the Park.
12. **Alcoholic Beverages:** 3.2% beer is the only alcoholic beverage allowed in the park, except under special licensing. Beer must be served in cans or from a keg in plastic cups. All State liquor laws apply. Alcoholic beverage sales, including purchased tickets, are prohibited, except under special licensing.
13. **Pets:** Dogs must be on a leash at all times. Bag dispensers are provided and dog owners are expected to clean-up after their pets.
14. **Amplified Sound:** Amplified sound (i.e. P.A. systems, music) is prohibited without Assembly Permit or Special Event Contract.
15. **Canopies and Tents:** One canopy (maximum size: 20' x 20') is allowed per permit site. Structures with side drop panels are prohibited. Staking is prohibited; weights, including water, lead and sand are allowed. Exception requests may be submitted in writing.
16. **Signage:** Signs, banners, party decorations and canopies may not be attached to trees, shelters, light fixtures or other park structures. Blocking areas, including sidewalks, parking lots, paths and roadways is prohibited.
17. **Prohibited Activities/Items:** include, but are not limited to: aircraft, air castles, carnivals, climbing walls, dunk tanks, fireworks, golf, horseback riding, hot air balloons, inflatable games, model airplanes, moon walks, petting zoos, pony rides and search lights (some of these activities may be allowed with limited hours with and Assembly permit or Special Event Contract). Weapons, including, but not limited to such items as knives,

firearms, bows and arrows, martial arts weapons, javelins, shot-puts, discus and all other projectiles, are prohibited. All Federal, State and Municipal laws apply.

18. **Destruction of Property:** It is unlawful for any person, other than authorized personnel, to mark, remove, break, or climb, or climb upon or in any way injure, damage or deface trees, shrubs, plants, turf or any of the buildings, fences, monuments, goal posts or other structures or property within or upon the park.
19. **Admission:** Charging admission or gate charges is prohibited, except under a Special Event or Assembly permit.
20. **Gambling:** Raffles, gambling, bingo and games where money buys a chance are prohibited.
21. **Grills:** Grills of all types – charcoal, gas, portable, etc., - are prohibited. Two (2) stationary, charcoal grills are located west of the Pavilion.
22. **Event Equipment Needs:** The permit holder is responsible for providing all necessary equipment and services, including but not limited to activity-related equipment, canopies, tents, chairs, tables, scaffolding, portable toilets, hand sinks, water or water containers, trash receptacles, trash pick-up, recycling, and clean-up crews. All equipment and fixtures provided by permit holder must be temporary in nature and may not be affixed, attached or permanently change the condition of the playing surface.
23. **Permit Revocation:** Permits may be revoked for failure to follow guidelines in any way.