

Booking Policies

Private Event Policies

- We reserve the right to inspect and control all private events, including the right to monitor and control noise levels.
- Infinity Park Event Center is a smoke-free environment. Smoking is permitted only in designated areas outside the facility.
- Infinity Park owners and management are not responsible for loss of or damages to articles brought into the stadium proper.
- Infinity Park reserves the right to refuse or stop alcoholic beverages services to any individual or group at any time. The stadium is required to enforce Colorado liquor laws at private events, including the prohibition of alcohol consumption by minors.
- The client will assume full responsibility for the conduct of all persons in attendance, including subcontractors, and for any damages done to any part of the premises or theft of property.
- Infinity Park prohibits the use of its facilities for any activities that are illegal or deemed inappropriate.
- Minimum food and beverage may apply.

Reservation, Deposit and Cancellation Policies

- A client's reservation is guaranteed only after the facility has received a signed contract and required deposit.
- For holiday, premium and promotional dates, 100% of the deposit is due at the signing of the contract and is non-refundable.
- A final guarantee of the number of guests must be provided to the caterer and facility no less than five business days prior to the event.
- An event diagram will be signed off on seven days prior to the scheduled event. If changes are made after this approval, change order fees may apply. If changes are made on site the day of the event and/or set-up additional fees will apply and those will be provided to the client for approval.

- Following the event, the balance due is required within 30 days of the event. If received after due date late fees will apply.
- All food and beverage services are subject to a 20% service fee.
- If an event is cancelled within 30 days of the contracted date, 100% of the facility rental deposit is forfeited.
- The stadium management reserves the right to reassign event spaces based on the preliminary guarantee of the number of guests.

Décor and Production Policies

- The stadium must approve all decorations that are supplied by the client.
- No decorations may be secured to the wall surfaces, ceilings or fixtures.
- All set up must meet all fire and safety codes.
- Glitter or confetti is not permitted on the premises.
- A basic cleaning fee is included in this facility rental rate. For additional services fees will be billed at actual plus 20%.
- There are no storage facilities located within Infinity Park, all materials brought in and removed for your event.

Rental Policies

- 10% discount for non-profit groups that can provide a determination letter from the government identifying them as a 501 (c) 3 organization.
- Infinity Park has an approved list of full-service off-premise caterers that can accommodate your needs.
- A certificate of insurance is required naming the City of Glendale as additionally insured.
- Infinity Park reserves the right to take photographs of events for its own record and for future promotional uses.
- Infinity Park does allow the donation of alcohol for non-profit events. Beverage management service fees still apply.
- Rates are applicable through December 31, 2008.
- Space rental is based on a four hour event, with two hours of set up and two hours of tear-down. Additional time is available for an hourly rate.
- Rentals and specialty items can be provided by one of our preferred suppliers.

Policies subject to change for more information please contact events@InfinityParkEventsCenter.com or call 720.226.9720.



INFINITY PARK™
VILLAGE OF GLENDALE

InfinityParkEventsCenter.com